



मुख्य आयुक्त का कार्यालय
Office of the Chief Commissioner
सीमा शुल्क एवं केन्द्रीय कर, विशाखापट्टणम क्षेत्र
Customs & Central Tax, Visakhapatnam Zone
प्रथम तल, जीएसटी भवन, पत्तन क्षेत्र, विशाखापट्टणम - 530035
1st Floor, GST Bhavan, Port Area, Visakhapatnam - 530035



(P): 0891-2568837 (F) 0891-2561942

email : ccu-cexvzg@nic.in

Office Order No. 07/2026
Dated 17.04.2026

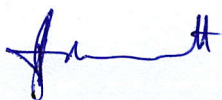
Consequent upon transfers and postings of officers to Chief Commissioner's Office, Visakhapatnam Zone, in modification to Office Order No. 06/2025 dated 07.05.2025 (partially modified vide Office Order No. 10/2025 dated 22.07.2025) the following work allocation is ordered with immediate effect and until further orders.

Sl No.	Section Name	Officer In-charge S. /Shri. /Smt.	Charges Allotted
1.	Technical — 1 (GST)	VGK Sarma, Supdt V Kesav Chandra Insp Manish Golamaru, Tax Assistant	- All GST Policy Matters - Monitoring of GST Compliance related to GST Returns, GST Refunds (including UIN and SBY related refunds), Declarations / Intimations eg., DRC-03 etc. - E-Way Bill related work - Work Relating to Blocking / Unblocking of ITC credit - Anti-Profitteering related work - All Correspondence with Board / GSTN / State Government / Trade on GST related matters - Matters relating to Grievance Committee - Coordination with State GST - GSTN Back Office related work
2.	Technical — 2 (Legacy)	VGK Sarma, Supdt Geeta Soam, Insp	- Parliament Questions - Legacy Technical matters relating to Central Excise / Service Tax. - All matters pertaining to Refunds, Rebates, Maritime Commissioner under Central Excise and Service Tax. - All MPR related work (Legacy or otherwise) - Monitoring of Key performance areas & other Statistical Reports, Provisional Assessments, Adjudications, Call Book matters, etc. under legacy matters and GST. - Monitoring of Arrears of revenue and preparation of all related reports - Preparation of Monthly Brochure - Coordination & Preparation of Common Reports spanning multiple Sections and other

[Signature]

			similar work assigned by Pr.CC/ CC/ ADC /AC • Coordination of work relating to all meetings (other than REIC / CEIB meetings), held by Chairman & Board Members, FS, PMO, GSTN, State Government, Ministries, CC (VZ), etc., with officers or Trade. (Meetings maybe on Railnet / NIC/ CISCO Webex, etc.) • RAC Related Work • Work related to SAADHIT
3.	Customs Technical	Ritesh Kumar Sinha, Supdt (P) Jagadeesh Setty, Insp (PO)	• All matters related to Customs in the Zone including matters related to SEZs in the Zone • All Reports relating to Customs matters in the Zone. Coordination with Technical Sections for Preparation of Monthly Brochure (Customs part)
4.	CIU (Central Intelligence Unit)	Anil Kumar Dudani, Supdt N Naga Sudhir, Supdt Kadiveti Bhavya, Insp VL Narendar Babu, Insp Rajesh Kumar Yadam, Tax Assistant	• Anti-Evasion matters pertaining to Legacy as well as GST work • Monitoring of Third-Party related verifications (IT Data for ST verification) • Work related to monitoring DGARM Reports, including work related to special verification sets, Risky Exporters / Tax payers etc. • All Matters related to Detention of goods (GST & Legacy matters only) • Compounding of Offences • Data Analytics / BIFA /EDW / ADVAIT / E- Way Bill Analytics / GST Prime • REIC & CEIB related matters including all meetings • Work related to Awards and Rewards to Officers in the Zone / informers • Work related to DIGIT • Work related to Project ANVESHAN

5.	Legal & Audit	N Aparna, Supdt Deepak Behera, Insp	• All Legal & Audit matters in the Zone • Concurrence of High Court and CESTAT matters • LIMBS • Prosecution matters • Matters related to Commissioner(Appeals) • All matters relating to Audit & PAC • Monitoring of Audit related matters pertaining to Audit Commissionerate (Except covered elsewhere)
6.	Reviews, RTI & Inspection	Gubbala Srinivas, Supdt A Pushpa Kumari, Insp Arun Kumar Maurya, EA Anil Kumar Kodidasu, TA	• Review of Orders in Original passed by Pr. Commissioners and Commissioners in the Zone • SVLDRS • Work relating to RTI, including Third party audit of pro-active disclosure on website • Work relating to Inspection of formations • SEVOTTAM& RFD work • Monitoring and Reporting related to GST Appeals / GST Appellate Authority. Matters related to Appellate Authority for Advance Ruling (AAAR) and Advance Ruling matters.
7.	Systems & Central Processing Cell	G Ramadevi, Supdt Anurag Srivastava, Supdt Rakesh Lega, Insp	• GST Zonal Comm.Admin • Central Processing Cell(GST) • Monitoring & Reporting work related to GST Registrations / Cancellations / Migration / etc., of all Taxpayers and Tax Practitioners • All Coordination / reporting work relating to GST Backend Applications (AIO) and GST Systems related work including AIO related software and hardware aspects • Matters relating to DIN
8.	Administration, Accounts & Infrastructure	Dontala Srinivasa Rao, Supdt Debasis Majee, EA Y Ramesh Babu, EA Balla Raju, TA Rajesh Kumar Gembali, TA	• Administration Matters of Zone & CCO including Tour Programmes / Leaves of Group-A Officers / Leaves of CCO Officers & Staff • Accounts & Expenditure Budget • Matter Relating to Infrastructure & Vehicles • Infrastructure & Systems related work for CCO (Other than GST Systems work) • SPARROW related work in respect of Group B & C Officers(Custodian) • SWACHATA related issues • Assigning Havaldar Duties



9.	Establishment	W D Chandrasekhar, Supdt M. G. Sankara Rao, EA Gandi Sandeep Raj, EA J Ramaraju, TA S Kamalachandra, MTS	- All Establishment matters in the Zone including SEZ related postings and transfers as applicable. - Establishment matters relating to Vizag Custom House - Training of all Cadres - All Deputation /encadrement related matters - APAR related matters i.r.o Group -A Officers
10.	CAT Cell (Service Matters) & Media Cell	Dontala Srinivasa Rao, Supdt Harish Chippada, Insp	- Monitoring all CAT/Court matters in the zone pertaining to Service matters (CAT Cell). - Work relating to Zonal Website /Media Cell/ GST Portal / Zonal Twitter handle - Any events / celebrations / special drives as may be ordered by Gol / Board etc from time to time.
11.	Vigilance	Harshavardhan, Supdt Surya Duvvarapu, Insp Niraj Kumar, EA P Ganesh Gupta, TA	- All Vigilance & Confidential Matters - CPGRAMS Matters - All matters pertaining to FR 56J
12.	Official Language	Rupesh Kumar Shaw, STO Bittu Thakur, JTO	- All Issues relating to implementation of Official Language Policy - Translation work from Hindi to English and vice-versa as and when required /assigned
13.	e-Office	Dontala Srinivasa Rao, Supdt Harish Chippada, Insp EMD/PIMS Manager	- All matters pertaining to E-Office - Monitoring the work of EMD Manager - Monitoring of CRU Section - Monitoring of implementation of e-Office in the Zone.
14.	Pr CC's/ ADC Staff	Pilli Praveen Kumar, Steno Gr – II Ganesh Modi, Steno Gr- II	Will assist Pr CC / CC & ADC in monitoring and diarizing all letters and mails to CCO from Board & from various other formations and shall undertake works mentioned as per E-Office Office Order No. 14/ 2020 dated 6-8-2020

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15.	CRU	P Prashanth, TA S Kamalachandra, MTS	- All work assigned vide E-office Office Order No. 12/2023 dated 10-07-2023 - Including all work relating to receipt of Dak, Scanning, Diarisation, Despatch and other related work pertaining to CRU Section under e-Office.
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2. Further, all Havaldars of CCO (VZ) are placed at the disposal of the Superintendent of Admin / Accounts Section for further allocation of work.

3. The Officers shall undertake any other work that may be assigned to them from time to time.

4. All Section Heads, shall coordinate and assist other Sections Heads wherever required for completion of any task. Specifically, all Section Heads shall render assistance to Superintendent Tech 2 for the purpose of compilation of data for Brochure, Meetings, Common Reports, etc.

5. In order to ensure continuity of work in the absence of any of the officers, the following link officers are allotted and shall automatically take effect in the absence of any officer:

Link Officer Table

Supdt. /Inspr. Onleave	1st link officer {Supdt/Inspr.}	2nd Link Officer {Supdt/Inspr.}
Establishment	Vigilance	Technical- 1 & 2
Vigilance	Establishment	Technical- 1 & 2
CAT Cell & Media Cell & Eoffice	Establishment	Legal & Audit
Admin & Accounts	Legal & Audit	Establishment
Legal & Audit	CAT Cell & Media Cell & Eoffice	Establishment
Technical- 1 & 2	CIU	Reviews, RTI & Inspn.
CIU	Reviews, RTI & Inspn	Technical-1 & 2
Reviews, RTI & Inspn.	Technical-1 & 2	CIU
Systems & CP Cell	CIU	Technical-1 & 2
Customs Technical	Reviews, RTI & Inspection	Legal & Audit

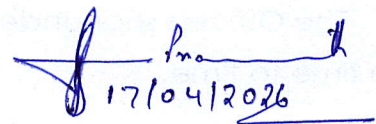
6. All matters relating to Accounts shall be routed through the CAO, CCO (VZ). In the absence of CAO, CCO (VZ), matters pertaining to Accounts are to be routed through Link Officer (CAO, Visakhapatnam CGST Commissionerate) and in the absence of Link Officer, through AC (Admin, CCO (VZ)).

7. All matters relating to Hindi Section shall be routed through Assistant Director (OL). In the absence of AD (OL), matters pertaining to Hindi Section maybe routed through AC (Admin).

8. The above Order is synchronized with E-Office and mapping of Officers as far as possible. Where there is a deviation, the E-Office in-charge shall make necessary changes and further carryout changes required to give effect to this order.

9. This order supersedes all other Orders in the matter, excluding the E-Office Orders bearing Nos. 14/ 2020 dated 6-8-2020.

This issues with the approval of the Principal Chief Commissioner of Customs & Central Tax, Visakhapatnam Zone.



(Kakarala Prasanth Kumar)
Additional Commissioner

(File No. GCCO/II/(3)/53/2021-ESTT-O/o CC-CGST-ZONE-VISAKHAPATNAM)

To
The Individuals Concerned

Copy to:

1. Sr. PS to Chief Commissioner
2. All Officers / Staff of CCO (VZ)